

General Market Vendor Information Sheet

Want to be a Vendor at the Logan County Farmers Market or Indian Lake Farmers Market?

Here is where you start.

1. **Read and understand the Rules and Regulations** of our market. Every line has been intentionally created to maintain the integrity and community of our Farmers Market. As a vendor, you will be held accountable to these rules.
2. **Product.** Knowing what product you will be creating, making or growing for sale is the first step in creating your market business. Take the time to become knowledgeable in what you are selling, and know and understand the best practices and standards for selling your product to the community.
3. **Know what category of vendor you will be** (produce, baked goods, meat/eggs/dairy, body care, ect...), and what State and Federal Rules will apply to you. Will you need to apply for a license from the ODA? If the State of Ohio, Logan County Health District requires a license, the LCFM will require you to show proof that you obtained that license.
 1. Egg Vendor License (Water Test)
 2. Cottage Food Law
 3. Cider and Juice
 4. Mobile Food Vendor License (Logan County Health District Mobile Food License and Water Test)
 5. Requirements for selling meat (USDA Licensed Butcher Shops) (Logan County Health District Requirements) (ODA Freezer/Facility Inspections and License)
 6. Dairy
4. **Planning your market season.** No matter which type of vendor you will be, it is important to have a plan for selling at the market. Start early, and ask questions. Acquire the proper equipment, signage and licenses. If possible, attend a market to see and understand how the market works.
5. **Market Equipment.** Know what kind of equipment you will need to properly store, display and sell your products. Recommended standard equipment includes:
 1. 10'x10' Pop Up Tent
 2. Display Tables for your product
 3. Inspected scale for selling produce
 4. Inspected Freezer for meat
 5. Inspected refrigerator for Eggs
 6. Clean bins and cartons for vegetable display
 7. Cash box for collecting payment and making change for customers
6. **Signage.** Let the customers know who you are and what you are selling. Proper signage can enhance the customer experience and educate your customers on your product and values.
7. **Contacts.** It is important to know who to contact to gain clarity on your requirements for your small business.
 - a. Ohio Department of Agriculture - <https://agri.ohio.gov/divisions/food-safety>
 - i. 8995 East Main Street, Reynoldsburg, OH 43068
 - ii. **Phone:** (614) 728-6201
 - iii. Area Contact: Madison Gilliland - madison.gilliland@agri.ohio.gov
 - b. Logan County Health Department - Environmental
 - i. info@loganhealthohio.gov
Phone: (937) 592-9040



Logan county

FOOD SYSTEM INITIATIVE

